

OPTN Executive Committee

Meeting Summary

May 8, 2024

Webex

Dianne LaPointe Rudow, ANP-BC, DNP, FAAN, Chair

Introduction

The OPTN Executive Committee met via Webex teleconference on 05/08/2024 to discuss the following agenda item:

1. Welcome and Announcements
2. Strategic Plan Metrics: Goal 1 and Goal 2
3. Strategic Plan: Goal 3 and Possibly Goal 4

The following is a summary of the Committee's discussion.

1. Welcome and Announcements

Dianne LaPointe Rudow, Chair of the Executive Committee, welcomed the committee and presented the agenda. Dr. LaPointe Rudow shared that the purpose of the meeting was for the committee to continue their discussion on the OPTN Strategic Plan 2024-2027 proposal.

2. Strategic Plan Metrics: Goal 1 and Goal 2

Contractor staff presented the progress of the committee's work to-date, and noted the remaining questions the committee will be asked to decide on during the meeting. Contractor staff shared that a small group, selected by Dr. LaPointe Rudow, met to consider and refine the metrics for the plan, and the full committee will be asked to consider the small group's recommendation. Contractor staff shared how the small group finalized their recommendations for the committee, and noted that it was important for the group to focus on a critical few insightful metrics. The committee was asked to consider each goal and the associated metrics with the desired outcomes. Contractor staff shared how the small group defined success through desired outcomes and how they chose to measure success for goal 1 and goal 2 of the proposed plan.

Summary of Discussion:

The committee discussed why metrics include a directional change in measure and why specific numbers are not included within each metric. The committee discussed and decided that it is important to include metrics that encourage growth on annual basis, rather than a specific number that could change over time. The committee also discussed the importance of the Board reviewing progress on the strategic plan at a more frequent cadence.

The committee reworked some of the language within goal 1 and goal 2, and then decided on the final language to include in the final proposal.

3. Strategic Plan: Goal 3 and Possibly Goal 4

Dr. LaPointe Rudow presented two options for the committee to consider for other goals of the strategic plan. The committee was asked to consider whether they would like the strategic plan to include three goals, or whether they would like to add a fourth goal to the plan to highlight OPTN modernization.

After discussing the two options, the committee decided that the strategic plan should include four proposed goals including OPTN modernization. The committee collaborated on the language of the goals and metrics for goal 3 and goal 4 of the plan. The committee made changes to the language to ensure that the metrics reflected data that the OPTN could measure.

Summary of Discussion:

When discussing the language in goal 3 of the strategic plan, the committee discussed modifying the language. The committee decided to change a metric within the goal to include a metric to improve policy development timeliness. The committee discussed including the OMB approval process in the plan, and discussed how this could be adequately measured due to the lack of direct control the OPTN has on the OMB process. The committee considered how the OMB approval process can be incorporated into the policy development process, as the policy development process is what usually directs the need for more data. The committee suggested that contractor staff draft language on how to include the OMB approval process within the strategic plan in an applicable manner for the OPTN.

The committee discussed goal 4 of the strategic plan. When discussing the goal 4's metrics, the committee amended the language to ensure dates were added to the metrics. The committee was conscious not to create any new metrics for the OPTN to collect data on, but to enhance data that the OPTN is already collecting.

The committee discussed including increased collaboration throughout the OPTN within the metrics and how this could be measured. The committee decided to revisit this metric in the future as HRSA's OPTN modernization process continues to develop. The committee discussed including Board independence within the strategic plan and decided to include a timeline on the OPTN achieving Board independence. The committee also decided to include dates within the metrics for goal 4.

Next Steps:

Contractor staff will draft the final proposed OPTN Strategic Plan 2024-2027 proposal based on feedback received from the committee. The final draft proposal will then be shared with the committee for a vote to recommend the proposal to the full Board of Directors for their consideration.

Attendance

- **Committee Members**
 - Andrea Tietjen
 - Dianne LaPointe Rudow
 - James Sharrock
 - Jerry McCauley
 - Manish Gandhi
 - Melissa McQueen
 - Silas Norman
- **HRSA Representatives**
 - Adrienne Goodrich-Doctor
 - Aite Aigbe
 - Christopher McLaughlin
 - Jennifer Brock
- **UNOS Staff**
 - Anna Messmer
 - Dale Smith
 - Jacqui O'Keefe
 - Liz Robbins Callahan
 - Morgan Jupe
 - Rebecca Goff
 - Read Urban
 - Susie Sprinson
 - Trish Jasion