

OPTN Transplant Administrators Committee

Meeting Summary

June 23, 2025

Virtual Meeting

Susan Zylicz, MHA, BSN, CCTC, Chair
Jason Huff, MSN, RN, FNKF, Vice Chair

Introduction

The OPTN Transplant Administrators Committee (“Committee”) met via Webex on 06/23/2025 to discuss the following agenda items:

1. Require Patient Notification for Waitlist Status Changes
2. Board Decision Discussion

The following is a summary of the Committee’s discussions:

1. Require Patient Notification for Waitlist Status Changes

No decisions were made.

Summary of Presentation:

Staff presented the Transplant Coordinators Committee project *Require Patient Notification for Waitlist Status Changes*.

Summary of Discussion:

A member suggested a potential “minimum” timeframe for status changes requiring a patient notification, as some patients may have short times in active or inactive statuses for a variety of reasons. The Chair said that timing around notifications may be complicated if the program is unsure how long the patient will sit in a certain status. A member said that they have different notification processes for in-hospital versus at-home patients, as hospital patients may have more temporary notifications.

Another member suggested exclusions to notifications during emergency events like pandemics, while other members agreed that patients should be notified during such events. A member asked if there was a patient notification system currently being planned, and staff said that this has been discussed before, but this policy is the first step towards future policies and systems. Lastly, a member said that this policy will only address patients notified through OPTN requirements as opposed to internal, temporary holds in programs.

The member also suggested more plain language around notification type requirements, as in-person or phone notifications may be more appropriate and less burdensome for some patients.

2. Board Decision Discussion

No decisions were made.

Summary of Discussion:

The Committee was informed of a June 10, 2025, recommendation from the OPTN Board of Directors to temporarily pause meetings for committees without active projects. This pause would be in effect through the fourth quarter of 2025. Members said that they are interested in drafting a letter to the Board regarding the proposed pause in committee meetings.

Upcoming Meetings:

- TBD

Attendance

- **Committee Members**
 - Laura Droll
 - Brian Cruddas
 - Emily Warren
 - Jamie Bucio
 - Katie Dokus
 - Chuck Zollinger
 - Kristin Smith
 - Chris Wood
 - Kay Shield Ragan
 - Luke Preczewski
 - Shelley Zomak
 - Jason Huff
 - Sharon Klarman
 - Heidi Monroe
- **UNOS Staff**
 - Jamie Panko
 - Cole Fox
 - Lindsay Larkin