

## **OPTN Transplant Coordinators Committee**

### **Meeting Summary**

**January 20, 2021 2:00 – 3:00 PM, EST**

**Teleconference Meeting**

**Sharon Klarman, RN-BC, BSN, CCTC, Chair**

**Stacy McKean, RN, Vice Chair**

### **Introduction**

The Transplant Coordinators Committee met via Citrix GoTo teleconference on 1/20/2021 to discuss the following agenda items:

1. TCC Member Responsibilities and OPTN Public Comment Orientation
2. OPTN Data Definition Clarification Process and Communication

The following is a summary of the Transplant Coordinators Committee's discussions.

### **1. TCC Member Responsibilities and OPTN Public Comment Orientation**

The Committee Chair, Vice Chair, and UNOS staff provided a range of information about committee expectations, the policy development process, public comment, and regional meetings.

#### TCC Member expectations:

The Committee Chair provided an overview of the mission and charge of the committee as well as the expectations for all Committee Members and Regional Representatives. In preparation for public comment presentations, Members will be assigned a public comment item to review and lead the discussion during the February and March committee meetings. UNOS staff will provide background documents to the Members to assist in the discussion facilitation.

#### Policy development process:

UNOS staff reviewed the policy development process and how public comment plays into the policy development process.

#### Participating in public comment:

Vice Chair discussed the importance of public comment and the important role that Transplant Coordinators play in providing actionable feedback. She also informed the Committee of how public comment was used and the steps that occurred when the public comment period concluded.

#### Regional Meetings:

UNOS Staff provided the Regional Meeting schedule and how to prepare for them.

### **2. OPTN Data Definition Clarification Process and Communication**

UNOS staff presented and requested feedback on the accessibility and clarity of data definitions. Committee members provided feedback on accessibility of the document and navigating UNet, as well as the need to call for clarification on unique cases. Currently, data definitions are in the process of

being clarified and UNOS would like TCC Members to be involved in the Data Definition Clarification Process.

UNOS is also in the process of developing a repository of the data definition clarifications on the UNOS main page for improved accessibility. Members' feedback reflected a preference in topical categorization as opposed to chronologically.

### **3. Closing Remarks**

The next meeting will be the virtual 'in person' and we are looking for a volunteer to present as Effective Practice Discussion during that meeting.

### **Upcoming Meetings**

- February 17, 2021
- March 17, 2021
- April 21, 2021
- May 19, 2021
- June 16, 2021

## Attendance

- **Committee Members**
  - Sharon Klarman, Chair
  - Stacy McKean, Vice Chair
  - Alexandria Dillard
  - Angele Lacks
  - Hannah Murry
  - Jaime Myers
  - Jill Campbell
  - Maria Casarella
  - Melissa Walker
  - Natalie Blackwell
  - Sergio Manzano
- **HRSA Representatives**
  - Raelene Skerda
- **UNOS Staff**
  - Bridgette Huff
  - Brooke Chenault
  - Carly Engelberger
  - Chad Waller
  - Cindy Young
  - Courtney Jett
  - Kiana Stewart
  - Kimberly Uccellini
  - Ross Walton
  - Sarah Konigsburg
  - Sarah Taranto
  - Susan Tlusty
- **Other Attendees**
  - Randee Bloom
  - Stacey Lerret