

**OPTN Finance Committee
Meeting Summary
October 29th, 2020
Conference Call**

Robert Goodman, MBA, Chair

Introduction

The Committee met via the Citrix Go-To Meeting teleconference on October 29, 2020 to discuss the following items:

1. Introduction of new members
2. 8/31/2020 OPTN financial statements
3. FY21 OPTN Budget review
4. Other OPTN financial information

The following is a summary of the Committee's discussions.

1. Introduction of New Members

Robert Goodman started the meeting by welcoming everyone in attendance and noted that this was the first formal meeting of this Committee for the current fiscal year. He then asked the members of the Committee to introduce themselves and their connection to the transplant world. James Sharrock, Pono Shim and Linda Cendales are all new members of the Committee beginning July 1st, 2020. Both Mr. Sharrock and Mr. Shim gave brief introductions, and Dr. Cendales was unable to attend this meeting due to work commitments. Chris McLaughlin, HRSA introduced himself and announced the two new HRSA participants who would be actively engaging with the Committee this fiscal year.

2. 8/31/2020 OPTN Financial Statements

Mr. Goodman turned the meeting over to Dale Smith, Finance Director. Mr. Smith shared the current financial position of the OPTN, which continues to be in a very strong position. Mr. Smith stated that with the new members, he was planning to go over some of the basic financial information to help the new members get a base understanding of the interactions between the OPTN and UNOS. Mr. Smith highlighted the current economic conditions and how UNOS, as well as most all organizations are having to deal with uncertain times. Steve Harms, Chief Administrative Officer, shared background perspective regarding the set-up of the Reserve accounts, and the guidance under which we operate them. Mr. McLaughlin also shared his appreciation and recognition of the decisions that have been made to create the strong financial position for the OPTN.

Mr. Smith asked for feedback on the collection practices on monthly invoices, and the committee shared perspective and backgrounds that support continuing our current practices.

The Committee collectively discussed FY21 budget registrations, and the fundamentals used to create the registration budget of 62,500.

3. FY21 Budget Review

Mr. Smith discussed the FY21 Budget Executive Summary that was previously presented in the June 2020 Board meeting.

4. Other OPTN Financials

Mr. Smith also walked through a high level calculation of the OPTN Fee of \$748 per registration. Mr. Harms shared the background from previous Committee and Board meetings to assist the new members in understanding why the fee is calculated. Barry Massa and Jim Gleason both shared their recognition and appreciation for the hard work that has been done to date.

QA & Wrap-up

Mr. Goodman closed the meeting highlighting the challenges that the organization has faced since March 2020, and how previous decisions are positively impacting the transplant community today.

Upcoming Meeting

- December 4, 2020

Attendance

- **Committee Members**
 - Robert Goodman
 - Linda Cendales
 - James Sharrock
 - Pono Shim
 - James Gleason
 - Barry Massa
- **HRSA Representatives**
 - Christopher McLaughlin
- **UNOS Staff**
 - Dale Smith
 - Matt Koenig
 - Steve Harms
 - Susie Sprinson