

## **OPTN Transplant Coordinators Committee**

### **Meeting Summary**

**July 15, 2020**

**Conference Call**

**Sharon Klarman, RN-BC, BSN, CCTC, Chair**

**Stacy McKean, RN, Vice Chair**

### **Introduction**

The Transplant Coordinators Committee met via Citrix GoToMeeting teleconference on 07/15/2020 to discuss the following agenda items:

1. Effective Practices Presentation: Tiered Daily Huddles
2. Inactive Codes Revision Project
3. TCC Members Mentor Program
4. New TCC Member Orientation

The following is a summary of the Committee's discussions.

#### **1. Effective Practices Presentation: Tiered Daily Huddles**

Committee member presented on the practice of tiered daily huddles at her institution.

##### Data summary:

Slides attached.

##### Summary of discussion:

- This has led to quicker problem resolution and better awareness of operational issues within the hospital
- Is there a way that follow up on issues is communicated?
  - A daily communication email is sent with both ongoing and resolved issues

##### Next steps:

Any Committee member interested in presenting during the upcoming months, please contact UNOS liaison or Committee leadership.

#### **2. Inactive Codes Revision Project**

Committee Chair presented the project idea for revising and expanding current temporarily inactive codes available in Waitlist.

##### Data summary:

Slides attached.

##### Summary of discussion:

Committee members were supportive of the project, and raised no questions or concerns.

##### Next steps:

Committee members who are interested in participating in the workgroup, please reach out to Committee leadership or UNOS liaisons.

### **3. TCC Members Mentor program**

Committee Vice Chair presented on starting a mentorship program for incoming Committee members.

#### Data summary:

Slides attached.

#### Summary of discussion:

Committee members are excited for this opportunity, and believe it will be helpful in orienting new Committee members and providing structure to their onboarding.

#### Next steps:

Members who are interested in participating either as a mentee or mentor, please contact Committee Vice Chair.

### **4. New TCC Member Orientation**

Committee leadership presented an orientation to new Committee members.

#### Data summary:

Slides attached.

#### Summary of discussion:

Committee members raised no questions or concerns.

### **Upcoming Meetings**

- August 19, 2 PM EDT, Teleconference
- September 30, 9 AM CDT, Chicago, IL