

**OPTN Nominating Committee
Meeting Summary
March 24th, 2020
Conference Call**

David Mulligan, MD, FACS, Chair

Introduction

The OPTN Nominating Committee met via Citrix GoToMeeting teleconference on 03/24/2020 to discuss the following agenda items:

1. Supplemental Board Application Questions
2. Applicant Screening Call Discussion
3. Board Vacancy Nominee Review

The following is a summary of the Committee's discussions.

1. Supplemental Board Application Questions

The Nominating Committee began their meeting by reviewing a set of supplemental board application questions that had been developed on prior calls. Committee members discussed re-wording one of the questions to make it accessible for all audiences. Otherwise, the Committee was supportive of the list of supplemental questions.

Next steps:

UNOS staff will add clarifying language to one question and re-distribute to the Committee for final review.

2. Applicant Screening Call Discussion

Earlier in their spring meeting series, Committee members mentioned an interest in adding screening calls to the Board applicant vetting process. Prior to their March 24th meeting, Committee members completed a poll on their thoughts regarding the logistics of completing these screening calls. Survey results were presented to the Committee for discussion. Most Committee members agreed that screening calls could be a valuable addition to the applicant review process. Additionally, the Committee agreed that the workload of completing the calls should be distributed evenly among Committee members, to the degree possible. They also supported using a script or uniform list of questions for every screening call. Regarding the timing of the screening calls, the Committee agreed that they should take place once an applicant has been identified as a top candidate.

3. Board Vacancy Nominee Review

The Committee began their discussion of nominees to fill a vacancy created by a Board member ending their term early. The Committee briefly reviewed a list of potential candidates, but agreed that they would like additional time to review biography forms in more detail.

Next steps:

The Committee will review the potential nominees and revisit the discussion on their next call on April 3rd, 2020.

Upcoming Meetings

- April 3rd, 2020
- April 23rd, 2020