

**OPTN Nominating Committee  
Meeting Summary  
March 3, 2020  
Conference Call**

**David Mulligan, MD, FACS, Chair**

## **Introduction**

The OPTN Nominating Committee met via Citrix GoToMeeting teleconference on 03/03/2020 to discuss the following agenda items:

1. Focus Group on Recruitment to Support Diversity and Inclusion
2. Review: 2021-2022 Board of Directors Needs Assessment
3. Discussion: Supplemental Board Application Questions

The following is a summary of the Committee's discussions.

### **1. Focus Group on Recruitment to Support Diversity and Inclusion**

The Nominating Committee began their meeting with a presentation from Valinda Jones, member of the OPTN Board of Directors. In January of 2020, Ms. Jones hosted a focus group on diversity, inclusion, and recruitment on the Board of Directors, and made multiple recommendations to the Nominating Committee. Themes from the focus group included:

- Communication during the nominations process
- Targets for diversity and inclusion
- Community outreach
- Board recruitment

### **2. Review: 2021-2022 Board of Directors Needs Assessment**

The Nominating Committee reviewed additions and revisions to the 2021-2022 Board of Directors Needs Assessment. The Committee was supportive of the document and had no further suggestions or edits.

### **3. Discussion: Supplemental Board Application Questions**

The Nominating Committee continued their discussion of supplemental Board application questions. Prior to the conference call on March 3<sup>rd</sup>, Committee members participated in a survey asking them to rank proposed application questions. During the call, the Committee reviewed the results of the survey and were supportive of the top 5 questions. They suggested that two of the questions be consolidated and that another question regarding fiduciary duties be added to the supplemental application.

#### Next steps:

Based on feedback from the Nominating Committee, UNOS staff will revise the application questions and distribute them to the Committee for further review.

#### **Upcoming Meetings**

- March 24<sup>th</sup>, 2020
- April 3<sup>rd</sup>, 2020

- April 23<sup>rd</sup>, 2020

## Attendance

- **Committee Members**
  - David Mulligan
  - Medhat Askar
  - Timothy Snyder
  - Simon Horslen
  - Marc Schecter
  - Macey Henderson
  - Sue Dunn
  - Brian Shepard
- **HRSA Representatives**
  - Chris McLaughlin
- **UNOS Staff**
  - Chelsea Haynes
  - Susie Sprinson
- **Other Attendees**
  - Valinda Jones