OPTN Data Advisory Committee

Meeting Minutes

June 17, 2019

Conference Call

Sandy Feng, MD, PhD, Chair

Rachel Patzer, MPH, PhD, Vice Chair

# Introduction

The Data Advisory Committee (DAC) met via Citrix GoTo teleconference on 06/17/2019 to discuss the following agenda items:

1. Data Submission Project: Review Draft Policy Language

The following is a summary of the Committee’s discussions.

## Data Submission Project: Review Draft Policy Language

UNOS staff reviewed the draft policy language for the Data Submission project. Post-discussion, DAC members voted unanimously to approve the draft policy language and send the language out for public comment.

### Summary of discussion:

UNOS staff provided a summary of the proposed changes in the draft policy language as follows:

Policy 18.1: *Data Submission Requirements*

* + Extension of data submission timeframes associated with the TIEDI data collection instruments
	+ Data submitted using TIEDI collection instruments are locked
	+ Changes to submitted data require member explanation and the name of who approved the change at the member institution
	+ Clarification of certain terms

Policy 18.4: *Data Submission Standards*

* + Deletion of this policy section

UNOS staff asked the Committee to consider a potential revision to the policy language that had been emailed to the members the previous week. UNOS staff stated that during a meeting last Friday (June 14) with representatives from IT, Research, Data Governance, and Member Quality, IT staff pointed out that having two different lock dates (at member submission and at the due date) may be difficult to program. Instead, the proposed language in 18.1.C could be amended to state “*Upon expiration of the corresponding timeframe listed in Table 18.1*, data submitted…”. The benefits of this language change include giving members more time to make changes without having to unlock their data, less programming burden, and that data could be uniformly unlocked.

Committee members expressed approval of the proposed language changes. However, one SRTR staff member asked why Committee members would think that locking a form prior to any data being submitted (even if the form is late) is a good idea. A Committee member responded that blank forms should be treated the same, despite the form not having any data. In doing so, the deadline of 90 days will be maintained and enforced. UNOS staff also clarified that members could still change the data, however they would need to go through the same process. Another member opined that there needs to be more quality review processes in place to make sure that data is being reported accurately and appropriately. One DAC member responded that the Committee should think more thoroughly about what quality measure checks will be available for members prior to the deadlines outlined in Policy 18.1: *Data Submission Requirements*. UNOS staff clarified that IT has proposed expanding current data validation reports and creating high-level data quality dashboards for members.

Next, the Committee voted on the draft policy language. First, does the DAC approve the draft policy language? Committee members voted unanimously in support of approving the policy language (yes 7, no 0). The Committee also voted on sending the policy language for public comment. Committee members voted unanimously in support for sending the policy language out for public comment (yes 7, no 0)

### Next Steps:

UNOS staff will develop potential public comment questions and will then present these questions for DAC’s feedback in July. Committee members asked that the public comment proposal be shared with the DAC or at least DAC leadership. UNOS staff will send the proposal to DAC leadership for review and then to the full Committee prior it being submitted to the Policy Oversight Committee (POC). UNOS staff briefly discussed the fall 2019 regional meetings, including travel logistics.

# Upcoming Meetings

* June 24, 2019
* July 8, 2019
* October 10, 2019 (in-person)

# Attendance

* **Committee Members**
	+ Sumit Mohan
	+ Maryl Johnson
	+ Jesse Schold
	+ Sandy Feng
	+ Rachel Patzer
	+ Nicole Berry
	+ Siddarth Shah
	+ Eileen Hsich
* **HRSA Representatives**
	+ Joyce Hager
	+ Chris McLaughlin
	+ Shannon Dunne
	+ Janet Kumato- Crawford
* **SRTR Staff**
	+ Nick Salkowski
	+ Maryam Valapour
	+ Alyssa Herreid
	+ Bert Kasiske
* **UNOS Staff**
	+ Hannah Byford
	+ Eric Messick
	+ Kim Uccellini
	+ Rebecca Murdock
	+ Susan Tlusty
	+ Lauren Parker
	+ Sarah Taranto
	+ Kimberli Comb
	+ Leah Slife
	+ Nicole Benjamin
	+ Jill Finnie
* **Other Attendees**
	+ Laura Vinson
	+ Raelene Skerda