

**OPTN Nominating Committee
Meeting Summary
June 3, 2022 12:00-1:30pm ET
Conference Call**

Jerry McCauley, MD, Chair

Introduction

The OPTN Nominating Committee met via teleconference on 06/03/2022 to discuss the following agenda items:

1. Recommendations from Regional Nominations Work Group
2. 2023-2024 Board and Committee Needs Assessment
3. Closed Session

The following is a summary of the Committee's discussions.

1. Recommendations from Regional Nominations Work Group

Dr. McCauley welcomed Committee members and visitors to the meeting. UNOS staff shared that the Executive Committee's Regional Nominations Work Group was formed as part of the regional review project. The work group was formed to develop recommendations to promote consistency, transparency, and fairness in the regional nominations process. UNOS staff shared that the work group developed recommendations in 3 areas:

1. Composition of regional nominating committees
2. Associate Councillor elections
3. Committee appointments (regional representatives)

The group reviewed the work group's recommendations in detail. One member of the work group noted that they agreed it was important to ensure that regional nominating committees were consistent across regions. He noted that work group wanted to ensure that key perspectives were represented, but that the nominating committee wouldn't be too large to manage. He encouraged regional nominating committee members to start making referrals and thinking about potential volunteers now. Another work group member noted that they discussed making composition recommendations scalable, so that regions of different sizes can still find members. Multiple attendees noted the importance of recruiting first-time volunteers. A regional nominating committee member shared that it has been helpful to reference the specific needs identified by the committee, and in some cases rotate between different geographic regions. The work group chair encouraged potential volunteers to attend regional meetings. He also noted that the work group discussed options for sharing feedback with applicants that were not appointed to a committee.

2. 2023-2024 Board and Committee Needs Assessment

UNOS staff provided an overview of the recruitment and application timeline. They also shared details of how the 2023-2024 Board and Committee Needs Assessment is developed, as well as the skills and expertise sought for the coming year. The group reviewed data on trends in applicant demographics from the last 2 years. UNOS staff shared the plan for community outreach, which includes online articles, individual regional notices, outreach to 100+ stakeholder organizations, and regional meeting

presentations. An associate councillor noted that it will be important to maintain a gender balance among regional councillors, and remarked that it is useful to know how many years someone has submitted a volunteer interest form.

3. Closed Session

The Nominating Committee met in a brief closed session to finalize nominees for a Patient and Donor Affairs vacancy and a Region 4 Councillor vacancy. Their recommendations will be considered by the Board of Directors on June 27th.

Attendance

- **Committee Members**
 - Jerry McCauley, Chair
 - Matthew Cooper
 - David Mulligan
 - Mindy Dison
 - Melissa McQueen
 - Joe Ferreira
 - Amishi Desai
 - Patrick Healey
 - Laurel Avery
 - Maryl Johnson
 - Brian Shepard, OPTN Executive Director (non-voting)
- **HRSA Representatives**
 - Shannon Taitt
 - Chris McLaughlin
- **Other Attendees**
 - Mark Barr
 - Nicole Hayde
 - David Gerber
 - Virginia McBride
 - Jeff Orłowski
 - David Vega
 - Ed Hollinger
 - Emily Blumberg
 - Dianne Rudow
- **UNOS Staff**
 - Susie Sprinson
 - Tina Rhoades