

**OPTN Nominating Committee
Meeting Summary
February 13, 2023
Webex**

Dianne LaPointe Rudow, ANP-BC, DNP, FAAN, Chair

Introduction

The Nominating Committee met via Webex on 02/13/2023 to discuss the following agenda items:

1. Welcome & Election Updates
2. Spring Nominating Committee Work Planning
3. Board of Directors Needs Assessment
4. Next Steps & Adjourn

The following is a summary of the Committee's discussion.

1. Welcome & Election Updates

Dianne LaPointe Rudow, Chair welcomed everyone and thanked them for their availability to meet. Dianne LaPointe Rudow went through the agenda, explaining each item and asking if anyone had any questions or anything to add. The committee then reviewed the election results and congratulated everyone on their work.

2. Spring Nominating Committee Work Planning

Dianne LaPointe Rudow introduced the committee to their spring 2023 work plan. UNOS staff spoke to each task throughout the work plan in greater detail to clarify the ask of the committee for their time in the upcoming spring meetings. A committee member asked if the entire committee would be included in the upcoming call with Regional Nominating Committees, and staff confirmed that this is correct. A committee member recommended that they review the language in the Needs Assessment for the Vice Chair appointment process. A committee member suggested that the OPTN continue to do outreach to all committee members during the call for nominations.

The Chair then led the group in review of the upcoming vacancies the 2023-2024 committee will be considering. A committee member asked what impact the separation of the OPTN and OPTN contractor boards will have on the Nominating Committee work plan. The chair clarified the OPTN Board structure will mostly likely remain the same, so the committee should continue with their work as planned.

Next steps:

After the Needs Assessment is finalized, the committee will look at reviewing the job descriptions of the upcoming vacancies.

3. Board of Directors Needs Assessment

The committee conducted a thorough review of 2024-2025 Board member demographics in order to identify gaps to be prioritized in the needs assessment. The committee also looked the required governance structure of the OPTN to identify how many MD/DO and General Public Representative vacancies there will be in 2024-2025. The committee discussed the Medical and Scientific Organization representatives and what perspectives those positions could be filled with. The committee initially

recommended they should highlight pulmonologists, recipients, and OPO representatives. A committee member suggested that they prioritize but not require prior OPTN committee service. A committee member also suggested that the OPTN seek prior board service outside of the OPTN when reviewing General Public Representative candidates.

Next steps:

Support staff will send information on 2024-2025 Board demographics and composition for further review.

4. Next Steps & Adjourn

Support staff requested feedback and suggestions for the 2024-2025 Needs Assessment ahead of their next meeting. The committee will review this feedback during their next call.

Upcoming Meeting:

- Monday, February 27, 2023 - 11:00am-12:00pm ET

Attendance

- **Committee Members**
 - Dianne LaPointe Rudow
 - Irene Kim
 - Jim Sharrock
 - Laurel Avery
 - Manish Gandhi
 - Matt Cooper
 - Meg Rogers
 - Melissa McQueen
 - Nicole Hayde
 - Valinda Jones
 - Wendy Garrison
- **HRSA Representatives**
 - Chris McLaughlin
- **UNOS Staff**
 - Anna Messmer
 - Morgan Jupe
 - Sally Aungier
 - Susie Sprinson