

**OPTN Nominating Committee  
Meeting Summary  
August 14, 2019  
Conference Call**

**Dr. David C. Mulligan, Chair**

## **Introduction**

The Nominating Committee met via Citrix GoToMeeting teleconference on 08/14/2019 to discuss the following agenda items:

1. New Member Welcome
2. Overview of Fall 2019 Work Plan & Member Expectations
3. 2019 Board Needs Assessment Review
4. VP-Eligible Candidates Review

The following is a summary of the Committee's discussions.

### **1. New Member Welcome**

The Chair introduced and welcomed new members joining the Committee as of July 1, 2019. This included a new Histocompatibility Representative, a new Patient and Donor Affairs Representative, a new Transplant Coordinator representative, and a new At-Large member.

### **2. Overview of Fall 2019 Work Plan & Member Expectations**

#### Summary of discussion:

UNOS Staff presented a fall 2019 work plan, consisting of six meetings hosted via conference call. The work plan included an agenda and decision points for each meeting. UNOS staff informed the Committee that the deadline for submitting Biography Forms is September 30<sup>th</sup>, 2019.

### **3. 2019 Board Needs Assessment Review**

#### Summary of discussion:

UNOS staff outlined the Board Composition requirements, as defined in the Final Rule and the OPTN bylaws. Following review of the Board Composition requirements, UNOS staff provided a summary of the 2020-2021 Board Needs Assessment, highlighting a need for new members with board governance experience, transplant specific expertise, and a variety of specialized skill sets. Demographic and regional gaps in board member representation were also discussed.

### **4. VP-Eligible Candidates Review**

#### Summary of discussion:

The Chair led the Committee in a discussion of eligible candidates for the role of Vice President. The Committee discussed candidate specialization and prior involvement with the OPTN, and developed a list of potential VP candidates.

#### Next steps:

UNOS staff will contact potential VP-eligible candidates to gauge their interest in Board of Directors.

### **Upcoming Meetings**

- Conference Call - August 28<sup>th</sup>, 2019
- Conference Call - September 13<sup>th</sup>, 2019
- Conference Call - September 23<sup>rd</sup>, 2019
- Conference Call - October 7<sup>th</sup>, 2019
- Conference Call - October 21, 2019