

OPTN/UNOS Policy Notice

Retrospective Review of Clerical Changes to Policies

Policy/Bylaws Affected: Policy 9.10.A (Regional Accuracy)
Bylaw L.11.A (Right to Appear before the Board of Directors)

Public Comment: N/A

Effective Date: June 12, 2018

Problem Statement

In November 2014, the Board approved changes to the OPTN Bylaws that enable staff to make clerical, or non-substantive, changes to the Bylaws and Policies as they're identified, without prospective approval from the Executive Committee or Board of Directors as was previously required. This enables staff to make simple, clerical corrections such as:

- Capitalization or punctuation, as needed to maintain consistency with current policy
- Typographical, spelling, or grammatical errors
- Lettering and numbering of a rule or the subparts of a rule, according to style conventions in current policy
- Cross-references to rules or sections that are cited incorrectly because of subsequent repeal, amendment, or reorganization of the sections cited

The Executive Committee retrospectively reviewed and approved the clerical changes outlined below during their meeting on June 11, 2018.

Summary of Changes

The following clerical changes were made and will increase the accuracy and clarity of our Policies:

Clerical Change	Reason
Policy 9.10.A (Regional Accuracy)	RRB (regional review board) needs to be updated to reflect the change to the national liver review board (NLRB) to align with the June 2017 proposal that establishes the NLRB.
Bylaw L.11.A (Right to Appear before the Board of Directors)	Deleting an extraneous "a" in the heading.

What Members Need to Do

The clerical changes to OPTN Bylaw L.11.A were implemented on June 12, 2018 with the [Appendix L proposal updates](#); the clerical changes to Policy 9.10.A have already been implemented. Members who print copies of the Bylaws and Policies need to make sure they have these up-to-date versions.

Affected Policy Language

New language is underlined (example) and language that is deleted is struck through (example).

Policy

9.10.A Registration Accuracy

If a member questions the accuracy or appropriateness of a liver allocation or candidate status, the member may report it with reasons for the concern to the host OPO's applicable ~~regional~~national ~~liver review board (RNLRB)~~. The ~~RNLRB~~ will retrospectively review the allocation or status.

If the ~~RNLRB~~ receives two or more reports about a member within any one year period, the ~~RNLRB~~ will report it to the Membership and Professional Standards (MPSC) Committee and request an on-site review of the member.

Bylaws

A. Right to a Appear before the Board of Directors

A member has the right to appear before the Board of Directors if the member has participated in a hearing and afterwards *one* of the following conditions is met:

- The MPSC recommended that the Board of Directors places the member on Probation or declares a member Not in Good Standing
- The MPSC rejected a member's request to be released from Probation or Member Not in Good Standing
- The MPSC recommended that the Board of Directors rejects a membership application as outlined in *Appendix A: Membership Application and Review*
- The MPSC rejected a key personnel change application as outlined in *Appendix C: Membership Requirements for Histocompatibility Laboratories* or *Appendix D: Membership Requirements for Transplant Hospitals and Transplant Programs*

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