

**OPTN Nominating Committee
Meeting Summary
April 19th, 2022 2:00-3:00pm ET
Conference Call**

Jerry McCauley, MD, Chair

Introduction

The OPTN Nominating Committee met via teleconference on 4/19/2022 to discuss the following agenda items:

1. Patient and Donor Affairs Vacancy
2. Review Additions to Board Needs Assessment
3. Review and Discuss 2023 Committee Composition Data
4. Review and Discuss Final Draft of 2023-2024 OPTN Board and Committee Needs Assessment

The following is a summary of the Committee's discussions.

1. Patient and Donor Affairs Vacancy

Dr. McCauley welcomed the committee to the meeting. The Committee began their meeting by discussing nominees for a Patient and Donor Affairs (P&DA) vacancy, created by the early resignation of a Board member. The vacant term runs until June 30th, 2023. The Committee began by reviewing P&DA representatives from the last three years. The Committee selected a top nominee as well as two alternate candidates for the vacancy.

Next Steps:

Staff will contact the nominees and report back to the Nominating Committee. The Board of Directors will take action on the nominee on June 27th.

2. Review Additions to Board Needs Assessment

The Committee reviewed additions to the 2023-2024 Board of Directors Needs Assessment, based on suggestions from their February meeting. Key changes include the addition of *public health* and *diversity, equity, and inclusion* to the Desired Skills and Perspectives section. The Committee supported these changes.

3. Review and Discuss 2023 Committee Composition Data

Before reviewing the draft of the 2023-2024 Committee Needs Assessment, the Nominating Committee reviewed compositional data for 2023 committee members, including gender, race, region, and area of expertise. Any demographic gaps identified through the data review will be used to inform the skills and perspectives highlighted in the needs assessment.

4. Review and Discuss Final Draft of 2023-2024 OPTN Board and Committee Needs Assessment

The Committee reviewed the draft 2023-2024 Committee Needs Assessment, which includes the vacancies and desired perspectives for all OPTN Committees. There were no edits to the document. The Nominating Committee approved the document for distribution to the public.

Next Steps:

The 2023-2024 Board and Committee Needs Assessment will be distributed to the community on June 1, 2022 as part of the annual call for nominations. On June 3, the Nominating Committee will meet with all Regional and Associate Councillors to share the document and provide an overview of the community outreach plan.

Upcoming Meetings

- June 3, 2022 from 12-1:30pm ET

Attendance

- **Committee Members**
 - Jerry McCauley, Chair
 - Matthew Cooper
 - David Mulligan
 - Maryl Johnson
 - Mindy Dison
 - Amishi Desai
 - Joe Ferreira
 - Annette Jackson
 - Melissa McQueen
 - Annette Jackson
 - Pat Healey
 - Laurel Avery
 - Brian Shepard, OPTN Executive Director (non-voting)
- **HRSA Representatives**
 - Shannon Taitt
- **UNOS Staff**
 - Carrie Caumont
 - Anna Wall
 - Sally Aungier
 - Susie Sprinson
 - Tina Rhoades