

**OPTN Nominating Committee
Meeting Summary
February 7, 2020
Conference Call**

David Mulligan, MD, FACS, Chair

Introduction

The OPTN Nominating Committee met via Citrix GoToMeeting teleconference on 02/07/2020 to discuss the following agenda items:

1. Review and Finalize Spring 2020 Work Plan
2. Review Board of Directors Election Results and 2020-2021 Board Composition
3. Election Process Discussion

The following is a summary of the Committee's discussions.

1. Review and Finalize Spring 2020 Work Plan

The Nominating Committee reviewed a proposed schedule and work plan for their spring meeting series. Their spring meeting series will consist of 6 conference calls in February, March, and April. One of the Committee's main tasks is to write the 2020-2021 Board of Directors Needs Assessment and the 2020-2021 Committee Needs Assessment. The Committee also discussed addressing process improvements on the following topics:

- Diversity and inclusion on the Board of Directors
- Targeted recruitment
- Reviewing and vetting Board applicants
- Transparency in the nominations process

Committee members were supportive of the proposed goals and work plan for spring 2020.

2. Review Board of Directors Election Results and 2020-2021 Board Composition

The Committee reviewed the results of the Board of Directors Election, which ran from January 22nd through February 5th, 2020. Following the review of new Directors, the Committee examined the composition of the Board, focusing on demographics and skills sets such as OPTN region, gender, race and ethnicity, patient and donor affairs perspective, and organ specialty.

3. Election Process Discussion

The Committee examined the details and logistics of the Board of Directors election, including election length, voter turnout, election news items, and social media posts. Committee members inquired about the percentage of eligible voters participated in the election, and UNOS staff presented data on voter turnout from 2015-2020. The Committee was supportive of a two-week election time frame, as well as increased social media posting and news items about the election.

Upcoming Meetings

- February 19th, 2020
- March 3rd, 2020

- March 24th, 2020
- April 3rd, 2020
- April 23rd, 2020