

**OPTN Nominating Committee  
Meeting Summary  
August 2<sup>nd</sup>, 2023  
Webex**

**Richard Formica, MD, Chair**

## **Introduction**

The Nominating Committee held a closed session via Webex 08/02/2023 to discuss the following agenda items:

1. Welcome
2. Orientation
3. Fall 2023 Work Plan

The following is a summary of the Committee's discussion.

### **1. Welcome**

Rich Formica, Chair of the Nominating Committee and Vice President of the Board, welcomed the Committee and thanked them for their participation.

### **2. Orientation**

The Nominating Committee reviewed their charge and the work they will complete throughout the year. The Committee went through the work timeline and the application review cycle. The Committee then reviewed the work completed by the 2022-2023 Nominating Committee, including the enhanced job descriptions for Board positions and the 2024-2025 Board and Committee Needs Assessment. The Committee discussed outreach and communications surrounding the Call for Nominations. Committee members were encouraged to share the Call for Nominations with their colleagues, patients, and networks.

#### Next steps:

The Committee will meet with the Regional Nominating Committee Members to review the 2024-2025 Board and Committee Needs Assessment and discuss their strategy and expectations for committee appointments.

### **3. Fall 2023 Work Plan**

The Committee reviewed and discussed their Fall work plan to finalize a Board ballot for Board approval at the December Board meeting.

#### Next steps:

The committee will meet throughout the Fall to consider nominees for the annual Board election. The final ballot will be submitted to HRSA and considered by the Board in December 2023, prior to the national membership election in early 2024.

## Attendance

- **Committee Members**
  - Colleen McCarthy
  - Dianne LaPointe Rudow
  - Erika Demars
  - Jennifer Lau
  - Jim Sharrock
  - Luis Hidalgo
  - Maryjane Farr
  - Matthew Cooper
  - Richard Formica
  - Silas Norman
  - Wendy Garrison
- **HRSA Representatives**
  - Adrienne Goodrich-Doctor
- **UNOS Staff**
  - Anna Messmer
  - Morgan Jupe
  - Sally Aungier
  - Susie Sprinson
  - Tina Rhoades