

**OPTN Nominating Committee
Meeting Summary
February 28th, 2022 2:00-3:00pm ET
Conference Call**

Jerry McCauley, MD, Chair

Introduction

The OPTN Nominating Committee met via teleconference on 2/28/2022 to discuss the following agenda items:

1. Election Results and Updates
2. Spring 2022 Work Plan
3. 2023 Board Composition Data
4. 2023-2024 Board of Directors Needs Assessment

The following is a summary of the Committee's discussions.

1. Election Results and Updates

Dr. McCauley welcomed the committee to the meeting. The committee reviewed the results of the 2022 Board of Directors Election. UNOS staff shared that the original nominee from AOPO has retired, and will no longer be serving as AOPO president and AOPO representative on the OPTN Board of Directors. In late January, AOPO selected a new president, who they have nominated to the OPTN Board of Directors for 2022-2024. Because the nomination took place after the 2022 Board of Directors Election, the Board will take action on the nomination at their June 2022 meeting.

2. Spring 2022 Work Plan

The committee reviewed their planned work for spring 2022. Their key tasks will include:

- Writing the 2023-2024 OPTN Board of Directors Needs Assessment
- Writing the 2023-2024 OPTN Committee Needs Assessment
- Hosting a joint meeting between the Board Nominating Committee and Regional Nominating Committees to discuss the needs assessment, the call for nominations, and best practices surrounding recruiting, retaining, and developing volunteers.

3. 2023 Board Composition Data

Before reviewing the draft needs assessment, the committee reviewed compositional data for the 2023-2024 Board of Directors, including gender, race, organ of expertise, specialties, and patient perspective. Any demographic gaps identified through the data review will be used to inform the skills and perspectives highlighted in the needs assessment.

4. 2023-2024 Board of Directors Needs Assessment

The committee reviewed a draft of the needs assessment and agreed that the initial recommendations aligned with the composition data. Committee members suggested adding two new skills/area of expertise: public health and DEI (diversity, equity and inclusion). The needs assessment will be updated to include these additions, and will be circulated to the committee for final review. The committee will meet again in April to draft the 2023-2024 OPTN Committee Needs Assessment.

Upcoming Meetings

- April 19, 2022 at 2:00pm ET

Attendance

- **Committee Members**
 - Jerry McCauley, Chair
 - Matthew Cooper
 - David Mulligan
 - Maryl Johnson
 - Mindy Dison
 - Amishi Desai
 - Joe Ferreira
 - Annette Jackson
 - Melissa McQueen
 - Pat Healey
 - Laurel Avery
 - Brian Shepard, OPTN Executive Director (non-voting)
- **HRSA Representatives**
 - Shannon Taitt
- **UNOS Staff**
 - Carrie Caumont
 - Anna Wall
 - Sally Aungier
 - Susie Sprinson
 - Tina Rhoades